**HIMACHAL PRADESH LICENSING BOARD**

**APPLICATION FORM FOR RENEWAL OF ELECTRICAL CONTRACTOR LICENSE “CLASS-A”**

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|  | |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 1. | Name of Contractor/Firm: (in Block Letters) | |  | | | | | Affix self attested copy of recent photograph | | 2, | Address of Applicant/Firm:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | 3 | Particulars of License: | | | Class: | | | | | | License No: | | | | | | Date of Expiry of License: | | | | | | 4. | Details of fee ( Attach copy of challan) | | | Name of Treasury: | | | | | | Amount: | | | | | | Challan No.: | | Date: | | | | 5. | Name of staff | Whether self or employed | | Date of Birth. | ES. No./ WM. No. | | Period of validity. (Enclose copy). | | |  |  | |  |  | |  | | |  |  | |  |  | |  | | |  |  | |  |  | |  | | |  |  | |  |  | |  | | | 6. | Whether any changes made in staff ? Give details: | | |  | | | | |   Dated…………………………………… Signature of the applicant:- ……………...………  NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  MOBILE NO.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Verification of instruments for the year......................................................................   1. Name of the contractor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   2. Class of contractor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  3 License No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | Sr. **No** | **Name of Instruments** | Make | Sr. **No. of  Instruments** | **In working order/Defecti ve** | Original **Cash Book No. and date** | Copy of test certificates | | (A) | I.S.I. Approved Earth Tester 0-100 ohm, with accessories i.e. Earth Kit, 15 Volts |  |  |  |  |  | |  | I.S.I. Approved Insulation Tester/ Megger of 0-100 Mega Ohms, 500 Volts. |  |  |  |  |  | | **3** | I.S.I. Approved Insulation  Tester/ Megger of 0-200 Mega Ohms ,1000 Volts. |  |  |  |  |  | | 4 | I.S.I. Approved insulation Tester/ Megger of 0-5000 Mega ohm, 2500 Volts |  |  |  |  |  | | 5 | Ampere Meter, 0-100 and Volt meter 0-500 Volts or Tong Tester of similar/above |  |  |  |  |  | | 6 | Line Tester |  |  |  |  |  | | 7 | First Aid Box |  |  |  |  |  | | (B)  1. | **Name of Books:**  I.S.: 732-1963 Code of  Practice for electrical wiring  installation(System Voltage not exceeding 650 Volts) |  |  |  |  |  | | 2 | I.S.:3043-1966 Code of  practice for earthing. |  |  |  |  |  | | 3 | I.S. 5216-1969 Guide for  safety procedures in Electricity Works. |  |  |  |  |  | | 4 | Central Electricity Authority (Measures Relating to Safety and Electric Supply) Regulation, 2010 |  |  |  |  |  |   Signature of contractor Checked by:\_\_\_\_\_\_\_\_\_\_\_\_ Counter Signed by:-  (Not below the rank of Chairman/ Secretary  Assistant Electrical Inspector)  **STAFF REGISTER AS MAINTAINED BY THE ELECTRICAL CONTRACTORS FOR THE YEAR\_\_\_\_\_\_\_\_\_\_**  **Name of Contractor :-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_Licence No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.**   |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Sr. No** | **Name of Supervisor, Address & Mobile Number** | Whether self or employed | Supervisor Competency Certificate No. | Date of Expiry | Signature of Supervisor | Signature of the Contractor | |  |  |  |  |  |  |  | |  |  |  |  |  |  |  | | **Sr. No** | **Name of Wireman, full address and Mobile Number** | Whether self or employed | Wireman Permit No. | Date of Expiry | Signature of Wireman | Signature of the Contractor | |  |  |  |  |  |  |  | |  |  |  |  |  |  |  | |  |  |  |  |  |  |  | |  |  |  |  |  |  |  | |
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Detail of works carried out during the previous renewal (Mention Period):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the Contractor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Class of Contractor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

License No:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signature of Contractor

(Name & Address

**Annexure-C  
Form of Declaration**

**(For Renewal of License)  
(For the Staff Employed)**

I\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ S/o \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Electrical Supervisor/Wireman Permit No. ES/WM\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Full Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is presently working as a regular employee under\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ License No. \_\_\_\_\_\_\_\_\_ full address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ since \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2 That in the event of leaving the services of the written consent given to above person, I undertake to inform to Electrical Contractor with the copy to the Chief Electrical Inspector to Government of Himachal Pradesh. In case of default, I shall be responsible for consequences and of Government action.

3 I also hereby affirm that I shall abide by the provisions of the Electricity Act and Regulations as well as of the State Licensing Board Himachal Pradesh Rules and with all circulars/instructions which are issued by the State Licensing Board and the Electrical Inspectorate in all respects.

Place:

Date:

Mobile No.

Name and Signature of Supervisor / Wireman.

**CONDITIONS**

**Read conditions carefully before submitting the application form for renewal:**

1. **Instruments to be got checked /tested in office of Chief Electrical Inspector, Shimla (HP).**
2. **All the books / library required at the time of grant of license to be checked / verified at the time of renewal.**
3. **Copy of GST number be produced at the time of renewal.**
4. **List of works carried out during the previous period of grant/renewal be attached. If works belong to Govt./Semi-Govt/other Government organizations, copy of work awards be enclosed.**
5. **Fresh undertakings in respect of the staff employed to enclosed.**
6. **All the photo copies of the documents enclosed must be self attested or original shown in this office.**
7. **He / She shall have to undertake to employ manpower amongst the bonafide resident of Himachal Pradesh as per the policy prescribed by the Government of Himachal Pradesh in the projects/works awarded in his favour or in his possession.**
8. **He / She has to maintained register in respect of the staff employed and shown in this office of Chief Electrical Inspector during renewal of license.**
9. **Application form should be submitted atleast one month before the date of its expiry to ensure the timely renewal.**
10. **One self addressed envelops of size 25x12 cms. duly stamped for Rs. 37/- be**

**enclosed with the application form.**

Chairman Licensing Board

Uploaded on 15-10-2018